

Radmoor Holiday Club Booking Form – May 2025

Venue: **Radmoor Nursery – Main room**

Child's Name

Date of Birth

Please complete the booking form selecting the type of session you require e.g. FD, AM or PM

FD = 8:00am - 6:00pm AM = 8:00am - 1:00pm PM = 1:00pm - 6:00pm

	Monday 26 th May	Tuesday 27 th May	Wednesday 28 th May	Thursday 29 th May	Friday 30 th May
Activities Planned	CLOSED BANK HOLIDAY	Activities TBC	Activities TBC	Activities TBC	Activities TBC
Session Required FD/AM/ PM	CLOSED BANK HOLIDAY				

Arts & crafts, board games and laptops are available throughout the day. As well as access to the forest area, outdoor areas. Arts and crafts include: Colouring, painting, gluing and sticking, tissue paper crafts, model making, word searches and dot to dots.

General Reminder – Please provide your child with a packed lunch, a couple of snacks and a refillable drinks bottle. All foods brought to the club must be **NUT & SESAME SEED FREE.**

PLEASE PROVIDE SUITABLE OUTDOOR CLOTHING OR A CHANGE OF CLOTHES – THE CHILDREN LIKE TO EXPLORE THE NURSERY FOREST AREA AND MAY GET MUDDY!

Holiday Club Rates

Daily Rate University Employee Rate Staff Rate

Full Days	8:00 - 6:00	£32.00	£27.00	£29.00
AM	8:00 - 1:00	£20.00	£17.00	£17.00
PM	1.00 - 6.00	£20.00	£17.00	£17.00
Full Week block booking (FD's)		£150.00	£125.00	£135.00

There is a 10% discount for the second/third child when siblings attend the club on the same day. **Non-payment will result in your booking being withdrawn. You will still be charged for the sessions booked, regardless of any cancellations or place being withdrawn.**

I have previously completed a Holiday Club Registration Form and confirm that my details have not changed. Please Select Yes or No

If the details have changed please inform us via email to nursery@loucoll.ac.uk

I have read the information booklet and agree with this Please Select Yes or No

Payment methods

Payment can be made by the following:-

Cheque: Payable to Loughborough College and sent to the address at the bottom of the page.

Cash: Accepted at the nursery office.

Telephone payment: All credit and debit cards are accepted except American Express. Please contact the office between the hours of **9.00am-2.30pm** to make a payment.

Internet banking: Details are as follows, Sort code: 09-02-22 Account number: 10911145. Reference: Child's name **Salary sacrifice vouchers:** Please telephone the nursery office for details on 01509 515456

I shall be making payments by Please select payment method

Loughborough University Employees only:

I am eligible to claim the Loughborough University subsidy Please Select Yes or No

If yes:

Name of Employee (please print)

Department

Loughborough College Employees only:

If yes:

Name of Employee (please print)

Department

Form completed by (Name of the person with Legal Parental Responsibility)

Parent/ Guardian

Any Other Details

Parent/Guardian email address: _____

Please submit completed forms online or paper based may be sent to: Radmoor Day Nursery, Radmoor Rd, Loughborough, Leicestershire, LE11 3BT.

On receipt of this form we will you contact you to confirm your sessions.

Please contact holiday.clubs@loucoll.ac.uk or Radmoor Nursery on 01509 515456 if you have any queries.

Please share below any information about your child you feel we may need to know:-